
RE: Credentialing and Superintendent Eligibility Inquiry – Dehesa School District

From Fitzhugh, Anita <anita.fitzhugh@ctc.ca.gov>

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To Editor <Editor@eastof52.com>

Good morning,

The Commission on Teacher Credentialing is responsible for creating and issuing educator licensure. The Commission issues an Administrative Services credential with the following authorization statement: *"This credential authorizes the holder to provide the following services in grades twelve and below, including preschool, and in classes organized primarily for adults: develop, coordinate, and assess instructional programs; evaluate certificated and classified personnel; provide students discipline, including but not limited to suspension and expulsion; provide certificated and classified employees discipline, including but not limited to suspension, dismissal, and reinstatement; supervise certificated and classified personnel; manage school site, district, or county level fiscal services; recruit, employ, and assign certificated and classified personnel; and develop, coordinate, and supervise student support services including but not limited to extracurricular activities, pupil personnel services, health services, library services, and technology support services."*

There are several sections of Education Code that require individuals placed in certificated assignments to hold the appropriate Commission-issued document for the services or instruction required of the position. [Education Code §35028](#) states that *"A person shall not be eligible to hold a position as city superintendent, district superintendent, deputy superintendent, associate superintendent, or assistant superintendent of schools unless the person is the holder of both a valid school administration certificate and a valid teacher's certificate, unless the person is employed as a deputy, associate, or assistant superintendent in a purely clerical capacity."* Note that, pursuant to [Title 5 §80054.5](#) an educator must hold an Administrative Services Credential if the duties of the position include:

- *evaluation of instructional services at the school site level;*
- *evaluation of certificated personnel; and*
- *discipline of students and certificated personnel.*

However there are also provisions within Education Code and Title 5 Regulations, commonly referred to as Local Assignment Options (LAOs), that permit the governing board of a local educational agency to otherwise legally authorize an individual for an assignment without holding the appropriate Commission-issued credential for the assignment. [Education Code §35029](#) is an LAO that allows the local governing board to waive the administrative credential that would usually be required for chief administrative officer at the district level. The person serving on it can act as chief administrative officer in whatever capacity is required at the local level. Local Assignment Options are used at the discretion of the local level. District policies related to LAOs vary and are not under the purview of the Commission. The local employing agency is responsible to review all relevant Statutory and Regulatory language to ensure all requirements have been satisfied prior to placing an individual in the assignment.

Additionally, we were unable to find anyone in our database with the exact name Bradley Joseph Johnson. Unless the credential held by an individual is a restricted document (which would be tied to one location/employer), we do not track employment through the normal course of business so would not be able to use the provided employment history to identify an individual.

Thank you,
Anita

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